
Minutes of the Parish Council Meeting held on Thursday 2nd March 2023 at 19:00 in Nunburnholme Church.

Present: Cllr Phillips, Atkinson, Richardson, Halkon, R Bird, Ward Cllr Rudd and three members of the public.

OPEN FORUM

A member of the jubilee committee noted that they wanted to install a beacon for the Kings Coronation and asked the PC to help with the grant application. All were happy to support this, and the clerk agreed to apply for the grant once she has the details.

Meeting started at 19:01 hrs.

PARISH COUNCIL MEETING**2023.18 Welcome and Apologies**

Cllr C Bird had sent his apologies.

2023.19 Declarations of Pecuniary and Non-Pecuniary Interest

Ward Cllr Rudd declared his interest in all planning application on agendas due to him sitting on the Planning Committee.

2023.20 Minutes of the Meeting Held in January

All agreed that these were a true and accurate record and were signed by Cllr Phillips.

2023.21 Ward Cllr Report

The Council Tax has been raised by 4.99%, 2.99% is towards general expenditure and the remaining 2% is for adult social care. The Humberside Fire services have raised theirs by 5.5% and the Police have raised theirs by 5.9%. The full amounts for the residents in the parish are as follows:

Band A £1420.51

Band B £1657.26

Band C £1894.01

Band D £2130.77

The ten recycling teams across ERYC are due to receive a defibrillator with full training.

ERYC have received a £3.3m grant for street lighting which will replace the current bulbs to LEDs. This will be done on the A1079 and A164.

There is a Business Day event being held at Bridlington Spa on Friday 9th June. Tickets can be purchased through the Spa box office.

2023.22 Matters Arising (including outstanding actions not covered elsewhere on the agenda)

Wildflower Initiatives

Cllr Phillips had printed a work map of the current grass areas and wildlife spots for the public meeting. ACTION: Cllrs Phillips and Atkinson to set a date for the consultation before April.

NatWest

Cllr Phillips has progressed the application to NatWest and Cllrs C Bird, Richardson and the clerk have all now electronically signed the relevant forms. Cllr Phillips noted that there are an additional two steps before internet banking is in place. ACTION: Cllr Phillips to move this forward before the next meeting.

Visibility of Quarry

This was discussed and agreed that given the height at which screening would be needed, it was not possible for the PC to pursue this further. Cllr Atkinson proposed to close the action, Cllr R Bird seconded this, and all agreed. Action closed.

Speed Limit Reduction Request Update

There is no update on this. ACTION: Cllr Phillips to send another chaser email.

Parish Council Website

The clerk has had no update. ACTION: Clerk to send another chaser email to ERYC and report back at the next meeting.

Beck Clearance

The clerk has spoken to the insurance company, and it was confirmed that the PC would need to carry out a risk assessment. ACTION: Cllr Halkon to complete this and set a date for the clearance once weather improves.

Annual Jubilee Wood Maintenance

Cllr Atkinson has received a rough estimate for the annual costs to maintain the wood. Once all current work has been carried out, it is likely to cost the PC between £300-£700 per year, based on a four-year plan. Cllr Phillips proposed to accept the plan, Cllr R Bird seconded this, and all agreed. ACTION: Cllr Atkinson to request a written quote to bring to the PC at the next meeting.

BT Telephone Box

The clerk noted that she had received the article regarding the telephone boxes but has not had anything from BT. It was agreed that as there had been no recent consultations that this be removed as a standing agenda item.



2023.23 Accounts

The clerk had sent the accounts reconciliation and schedule of payments prior to the meeting. Cllr Phillips proposed to approve the schedule of payments, Cllr R Bird seconded this, and all agreed. The following payments were approved:

GeekPoint Ltd - £25 cheque no. 000840 (website updates)

Church - £250 cheque no. 000841 (donation towards meeting hire)

Jubilee Committee - £250 cheque no. 000842 (donation under section 137)

Samantha O'Connor – £9.90 cheque no. 000843 (clerks' travel expenses)

Samantha O'Connor – cheque no. 000844 (clerk salary)

Cllr Phillips and R Bird signed all cheques and an additional five blank cheques.

Cllr Halkon reviewed and signed the bank statements.

2023.24 Annual Review of HR Policies

The clerk noted that the following policies had had no amendments or version updates since their last review:

Grievance Policy

Disciplinary Policy

Equal Opportunities Policy

Health and Safety Policy

Safeguarding Policy

Co-option Procedure

Cllr Atkinson proposed to re-publish these, Cllr Richardson seconded this, and all agreed.

2023.25 Approval of Meeting Schedule

The clerk had sent out the schedule prior to the meeting. The clerk suggested that given that the May meeting would fall on election day, that this meeting be moved back to the following week, all agreed. ACTION: Clerk to send out/ publish the amended the schedule.

2023.26 Planning Application

22/03622/PLF Erection of single storey extension with roof terrace and seating area above. Location: K P Club, Millington Lane, Kilnwick Percy, YO42 1UF.

The decision to approve this by ERYC was read out by Cllr Phillips.



2023.27 ERYC Community Governance Review

The clerk had received an email from ERYC regarding this consultation. The consultation is regarding any changes to parish boundaries, Cllr numbers, etc. Cllr Phillips proposed that this needed no comment from the PC, Cllr R Bird seconded this, and all agreed.

2023.28 Street Trading and Collections Licensing Review

The clerk had sent the consultation to Cllrs for their consideration. This was discussed and it was agreed that it wasn't relevant for the PC to comment on.

2023.29 ERNLLCA Updated Publications

The clerk had been sent an email from ERNLLCA asking for any interest in hard copies of their upcoming publications. All agreed that the free downloaded version would be satisfactory. ACTION: Clerk to send the current version of the 'Good Councillors Guide' to all Cllrs.

2023.30 Kings Coronation Beacon

This had been discussed briefly in the open forum. The clerk will await confirmation of costs after the Jubilee Committee agree on the plans.

2023.31 BT Telephone Box

There was nothing further to discuss on this item.

2023.32 Correspondence and Community Issues

Cllr Phillips noted the correspondence from Ward Cllr Hammond regarding ERYCs decision to put forward the Mayoral Combined Authority option.

Cllr Philips noted the on-going nuisance traffic in Kilnwick Percy due to the holiday lodges. He suggested that this should be raised at the Teams planning call meeting on Monday 6th March. Cllr Phillips also asked the Cllrs if he could purchase larger signage to alleviate the problem. All were happy for him to do so. ACTION: Cllr Phillips to order new signs for the village.

The clerk handed the Cllrs leaflets detailing ERYCs financial help for residents.

2023.33 Date of Next Meeting

11th May 7pm at Nunburnholme Church.

There being no further business, the meeting closed at 20:15 hrs.

Signed as a true and correct record _____ Date_____